

Port of Virginia Health and Safety Rules for Terminal Patrons

<http://www.portofvirginia.com/about/policies/terminal-safety-infraction-policy>



1	Vehicles must follow established traffic patterns.	A citation may be issued for pickup trucks, maintenance vehicles, gang buses and any other vehicle/equipment operator who does not promptly establish themselves in the correct traffic pattern after a deviation or who take actions contrary to the established traffic pattern.
2	Speed Limit is 20 mph, unless posted otherwise.	
3	No use of cell phones or personal electronic devices, to include wearing a headset/blue-tooth/ear buds while OPERATING a MOVING vehicle/equipment OR while on foot within 25 ft. of cargo operations.	A citation may be written for the use of cell phones or personal electronic devices, to include wearing a headset/blue-tooth/ear buds, while OPERATING a MOVING vehicle or equipment. A citation may also be written for these conditions when a person is on foot within 25 ft. of cargo operations. Particular focus is on any company pickup truck or yard hustler. This includes actively talking or texting on a "Smart Watch."
4	Seatbelt use is mandatory in a MOVING vehicle/equipment, to include the shoulder harness, if equipped.	A citation may be written for not wearing a seatbelt, as designed, while moving.
5	ANSI-2 vest or ANSI-2 shirt AND safety shoes are required outside, except in personal vehicle parking areas. Terminal maintenance employees wear the authorized uniform. Motor carriers must have closed-toe shoes.	A citation may be written for any person, within the terminal perimeter fence line, who is outside of a personal vehicle parking area and not wearing an ANSI-2 vest or ANSI-2 shirt. Safety shoes are also required. Terminal maintenance employees wear the authorized uniform. Motor carrier operators are not required to wear safety shoes but they must wear closed toe shoes.
6	Hard hats are required on vessels, under a crane/rubber tire gantry, in transfer zones, within 25 feet of operating cargo handling equipment, or when performing linehandler duties.	A citation may be written for any employee or motor carrier operator without a hardhat who is outside and exposed to a vertical hazard such as under a Ship-to-Shore Crane, in a transfer zone that is serviced by Straddle Carriers or Rail mounted gantries, within 25 feet of an operating reach stacker or top-loader or side-loader, or forklift etc. This requirement includes line-handlers. All individuals on a vessel must wear a hard hat. Those riding a forklift with a guard overhead are not required to wear a hard hat if seated on the forklift.
7	Feeding stray animals is prohibited.	A citation may be written for anyone leaving food out for stray animals or for actively feeding any stray animal such as cats or foxes.
8	Littering is prohibited.	A citation may be written for any person who drops a piece of trash on the ground. This also includes cleaning up a work area and generating a pile of debris that is not placed in a proper trash container or throwing trash into the bed of a pickup truck.
9	Smoking is prohibited within 25 feet of a cargo area, on vessels, in equipment, or within 25 feet of any building entrance. No E-Cigarette use with 25 feet of building entrances.	A citation may be written for any person who is Smoking within 25 feet of a cargo area, on vessels, in equipment, or within 25 feet of any building entrance. A citation may be written for any person who is witnessed using an E-cigarette within 25 feet of any building entrance.
10	No passing a MOVING vehicle/equipment unless road markings permit passing.	A citation may be written for any equipment or vehicle operator who attempts to pass a MOVING vehicle, unless it is on a road that is marked to permit passing such as Railroad Ave at NIT, the Main Truck Blvd at VIG, or Seaboard Ave at PMT.

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11	Driving or walking behind motor carriers that are moving in reverse is prohibited.	A citation may be written for any vehicle or person that proceeds behind a motor carrier or equipment within 25 feet while they are moving in reverse.
12	In Break Bulk Cargo Areas, motor carrier operators must remain in their truck OR under the direct control of cargo personnel when within 25 feet of moving container handling equipment.	A citation may be written for the lead cargo person OR motor carrier operator for failing to either remain in the truck OR ensure the motor carrier remains side-by-side with the lead cargo person when within 25 feet of moving container handling equipment.
13	Headlight use is required by all MOVING vehicles between sunset and sunrise, except while in line under a crane/RTG so as to not blind the ground crew.	A citation may be written for any person not using headlights while moving, if so equipped, between sunset and sunrise. Driving a vehicle with a non-working headlight is citable. Headlight use is not required only when a vehicle is in line, moving into position under a crane or RTG, so as to not blind the ground crew.
14	Driving under idle cranes as a matter of convenience is prohibited.	A citation may be written for ANY vehicle or equipment (Strad, pickup truck, crane maintenance truck, UTR, etc) that drives under the Ship to Shore cranes on the dock as a matter of convenience. These vehicles must be predictable by using the established traffic pattern. Vehicles may park or proceed under cranes only as necessary to accomplish their job functions.
15	Vehicles, Containers, GENSETS, and Chassis may only be parked in an authorized location.	A citation may be written if vehicles, containers, GENSETS, or Chassis are parked or placed in an area that creates a hazard to persons, property, or other vehicular traffic. Terminal patrons may not park in locations that they create. Special emphasis is placed on area outside of the VIG maintenance facility east side (terminal side), and the corner of the VIG Maintenance Facility by the Genset loading area. POVs may not park along 7th street at NIT or in the area at the waterside end of 7th street. Handicapped parking violations and parking on the grass are included in this category.
16	Personal Vehicles are prohibited in any operational area.	Citations may be written for any POV that proceeds into an operational area. This includes transfer zones, container stacks, the rail yard, the dock, break-bulk/OOG loading areas, or any location in which cargo handling equipment operates or is operating. Access to operational areas is restricted to placarded company vehicles. Currently, there is an exception for one checker POV at the North Transfer Zone, South Transfer Zone, and South Block Stow empty area.
17	Straddle Carriers must STOP when departing the container stacks ONTO THE DOCK at NIT. Straddle Carriers must YIELD when departing the container stacks into the Transfer Zone at NIT or when transiting the container stacks internally at NIT. Shuttle Trucks must YIELD when departing the container stacks at VIG.	A citation may be written for any Shuttle Truck Operator who does not YIELD when departing the container stacks/WSBA...AND causes another vehicle to adjust their speed or path in reaction to the failure to yield. A citation may be written for any Straddle Carrier Operator who does not STOP when departing the stacks ONTO THE DOCK at NIT. A citation may be written for any Straddle Carrier Operator who does not YIELD when departing the container stacks INTO THE TRANSFER ZONE OR when driving north/south inside the container and causes another vehicle to adjust their speed or path in reaction to the failure to yield.

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18	When behind a Straddle Carrier or Shuttle Truck, do not follow closer than one-length/50 feet.	A citation may be written for any vehicle or Straddle Carrier/Shuttle Truck who follows a Straddle Carrier/Shuttle Truck closer than the length of one Straddle Carrier/Shuttle Truck or approximately 50 feet.
19	NIT: Only Straddle carriers, Rail UTRs, Crane Maintenance, Stevedore Forklifts, Law Enforcement and Rail Supervisors may use the Straddle Carrier Highway. Large out-of-gauge cargo loads may transit with prior coordination with VPA Police.	A citation may be written for anyone using the straddle carrier highway that does not fit this description. A citation may not be issued for vehicles simply crossing the Strad Highway.
20	A maximum of 3 vehicles may be parked on a crane leg AND no wider that 3 vehicle widths from the hatch cover space AND must remain behind the crane track yellow line AND they must move with the crane when it moves.	A citation may be written if more than 3 vehicles are parked on the side of a hatch cover OR if they are wider than 3 vehicle widths OR they are across the yellow line that marks the crane tracks OR if the vehicles do not reposition when the crane moves in approximately two minutes. When a crane is down for maintenance or prior to the start of operations, there is no restriction on the number of vehicles, as long as the vehicles do not interfere with the adjacent crane.
21	Vehicles or equipment may not be left unattended inside the yellow line that marks the crane tracks.	A citation may be written if any vehicle is across the yellow line that marks the crane legs. This also applies to equipment left on the tracks or inside the yellow lines. There is a current exception for Checker Vehicles at VIG on the off-shore crane legs.
22	Traffic on the dock in the lane closest to the hatch cover area will Stop for Slingers when directed.	A citation may be written for any traffic in the lane closest to the hatch cover placement area that does not stop for a Slinger when directed. Note: If the near lane traffic crosses the double yellow line to go around the Slinger, then it is a traffic pattern violation.
23	To drive the forklift forward requires unobstructed visibility or a spotter. Otherwise, drive backwards.	A citation may be written for any forklift operator who moves forward with obstructed visibility, unless they are using a spotter. By policy, forklifts may only carry one pin-bin at a time. A citation may be written for any forklift that carries two pin bins.
24	Sitting on Pin Bins is prohibited.	A citation may be written for any person who sits or leans on a Pin Bin WITH a Straddle Carrier or Shuttle Truck inside the yellow lines that mark the safety zone for the In-Shore crane tracks.
25	When line handlers are securing or un-securing a vessel, Straddle Carriers/Shuttle Trucks may not operate in lanes 1 or 2 OR proceed within 25 feet of line handlers at any time. Cranes must remain more than 25' from line handlers.	A citation may be written for any Straddle Carrier or Shuttle Truck operator that operates in lane 1 or 2 while line handlers are securing or sailing a vessel OR that proceeds within 25 feet of any linehandler at any time. The supervisor directing this movement may also be cited. Cranes may not be moved to within 25' of a line handler at any time.
26	Working above four feet requires fall protection.	A citation may be written for any employee or contractor or their supervisor when above 4-feet without a harness tied to an anchor point OR not protected from falling by railings. A JLG aerial lift also requires fall protection any time the employee is in the basket and the JLG is moving or it is above 4-feet. A scissor lift or man-basket on a forklift does not require a harness. Currently N/A for motor carriers.

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28	When working IN or NEAR a vehicle traffic lane, employees must be properly protected with traffic cones or physical barriers.	A citation may be written for any supervisor who permits an employee to be exposed to vehicular traffic while accomplishing a work task without a proper control method such as cones, barriers, or a traffic attendant. (i.e. employees working outside of regular cargo yard areas, employees in a JLG, or employees painting lines)
29	Driving through an operational area without the permission of the person who is controlling that operation is prohibited.	A citation may be written for any person who drives through an area in which an operation is being conducted without the permission of the person controlling that operation. This would include examples such as, but not limited to, driving under the STS Crane during operations, driving through a cargo yard while freight is being moved, or driving through an area where maintenance is being conducted.
30	Entering an area or building that is clearly marked as off limits, either in a vehicle or on foot, is prohibited. Moving a jersey wall or sign that is intended to restrict access, is prohibited.	A citation may be written for any person who enters a building or room or work area that is clearly marked as off limits, is prohibited. Similarly, Moving a safety barrier such as a jersey wall or sign that is intended to restrict access, is prohibited.
31	Walking, Standing, Sitting or Residing in any way under a load or in an area where the load may fall or roll while it is not resting in a grounded position with the weight off of the slings, wires, or load engaging means, is prohibited.	A citation may be written for any person or their supervisor who walks, stands, sits, or resides in any way under a load or in an area where the load may fall or roll while it is suspended or not resting in a grounded position with the weight off of the slings, wires, or load engaging means. This includes containerized cargo, break-bulk freight, equipment, or any other type of load.
32	Use the ladder and proper (3-point) climbing technique when mounting or dismounting rail cars. Jumping onto or off of rail cars is prohibited. Shimming along the rail car is prohibited.	A citation may be written for any person who jumps down from a railcar without using the ladder or who shimmys along the side of the railcar.
33	Improper disposal of solid waste in the dumpsters, with particular focus on regulated waste such as bulbs, batteries, and refrigerant containing devices, is prohibited.	A citation may be written for any terminal patron or supervisor who does not properly dispose of solid waste according to Port of Virginia Policy. This includes the improper disposal of bulbs, batteries, and refrigerant containing devices.
34	Failure to clean up a spill or the spill absorbents, is prohibited.	A citation may be written for any terminal patron or supervisor who does not clean up petroleum spills or spill absorbants on the same business day OR prior to rainfall with at least one hour of notice, whichever is sooner.
35	Improper container or drum labeling, is prohibited.	A citation may be written for any terminal patron or supervisor who does not use a proper primary or secondary label on all containers in the work place according to Port of Virginia Policy or HAZCOM regulations.