

Virginia Port Authority Board of Commissioners
Operations Committee Meeting Minutes
March 24, 2014

The Virginia Port Authority (“VPA”) Operations Committee (“Committee”) met in Open Session at 2:00 p.m. on March 24, 2014, in the VPA Waterside Conference Room, 600 World Trade Center, Norfolk, Virginia; Frank E. Laughon, Jr., Vice Chair, presided.

The following were then in attendance:

Operations Committee Members:

Frank E. Laughon, Jr., Committee Vice Chair

James M. Boyd

Jeffrey D. Wassmer, Chairman of the Board (ex officio member)

VPA Staff:

John F. Reinhart, CEO/Executive Director

Cathie France, Chief Public Affairs Officer

Mike Brewer, Chief of Port Police

Virginia International Terminals, LLC (“VIT”) Staff:

Joseph P. Ruddy, Chief Operations Officer

Shawn Tibbetts, Vice President, Operations and Maintenance

Mark Thorsen, Chief Information Officer, Vice President Information Technology

Ronald Babski, Director, Health, Safety & Environment

Lisa Nelson, Senior Executive Secretary

Guests:

James W. Noel, III, Assistant Attorney General, Transportation Section

The following Operations Committee members were absent:

Robert M. Stanton, Committee Chair

Jennifer D. Aument

Craig P. Coy (officiating as chair of Finance Committee)

Mr. Laughon called the meeting to order at 2:02 p.m. Mr. Babski conducted the Safety Briefing.

Mr. Laughon asked for a motion to go into closed session.

Motion for Closed Session

At 2:12 p.m., the Operations Committee went into closed session and Mr. Boyd read the following motion:

“I move that the Operations Committee convene a closed meeting in accordance with the Virginia Freedom of Information Act, Code §2.2-3711(A)(38) and the provisions of §62.1-132.4, to discuss proprietary information and data furnished to the VPA in confidence relating to VIT’s terminal operations and the Operations Committee’s Vision Forward metrics plan.”

The motion was seconded by Mr. Wassmer.

End of Closed Session

At 3:35 p.m., the Committee came out of closed session and the following resolution was read by Mr. Boyd:

“Whereas, the Virginia Port Authority Operations Committee had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Committee members that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved, that the Operations Committee hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee.”

The resolution was seconded by Mr. Wassmer and passed by a roll call vote of the Operations Committee members as follows:

Ayes: 3 (Laughon, Boyd, Wassmer)

Nays: 0

Absent During Vote: 3 (Aument, Coy, Stanton)

Absent During Meeting: 3 (Aument, Coy, Stanton)

There were no public comments and the meeting adjourned.

Respectfully submitted,



Lisa Nelson

Senior Executive Secretary