

Virginia Port Authority Board of Commissioners
Executive Committee Meeting
July 24, 2012

Open Session Minutes

Committee Members Present:

Michael J. Quillen, Chairman of the Board
James M. Boyd, Vice Chair of the Board
Jennifer D. Aument, Chair, Marketing/Business Development Committee
Scott R. Bergeron, Chair, Finance/Planning Committee
William H. Fralin, Jr., Chair, Facilities Committee
Jeffrey D. Wassmer, Chair, Security/Safety Committee

Commissioners Present:

Juliann J. Clemente
John N. Pullen
Manju S. Ganeriwala, State Treasurer

Staff:

Jerry A. Bridges, Executive Director
J. J. (Jeff) Keever, Senior Deputy Executive Director, External Affairs
Rodney Oliver, Deputy Executive Director and CFO
Jeffrey Florin, Deputy Executive Director, Operations and COO
Russell Held, Deputy Executive Director, Development
Debra J. McNulty, Clerk to the Board

Guests:

Norman Thomas, Assistant Attorney General-Transportation Sector

Pursuant to call by Chairman Quillen, the Executive Committee convened an open session on this date at 10:10 a.m., in the Authority's Conference Room, 600 World Trade Center, Norfolk, Virginia.

At this time, Mr. Fralin presented a motion, seconded by Mr. Bergeron, that the Executive Committee convene a closed session pursuant to FOIA §2.2-3711(A)(1), the personnel exemption, to review the Executive Director's FY2012 Accomplishments memo, reflecting incentive bonuses for each of the five goals, for the period July 1, 2011 through June 30, 2012 and to review the Executive Director's FY2013 Compensation Plan (Goals and Objectives) for the period July 1, 2012 through June 30, 2013.

At 10:55 a.m., by motion proposed, seconded and carried, the meeting resumed in open session and the following resolution was read by Mr. Fralin and seconded by Mr. Wassmer:

"Whereas, the Virginia Port Authority Executive Committee had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Executive Committee members that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved, that the Executive Committee hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee."

The resolution passed by a roll call vote of the Committee members present, as follows:

Ayes:

Ms. Aument
Mr. Bergeron
Mr. Boyd
Mr. Fralin
Mr. Quillen
Mr. Wassmer

Chairman Quillen announced that consideration of the Executive Director's FY12 accomplishments was deferred and that the FY13 Compensation Plan would be discussed at a later date. There was no action taken by the Executive Committee.

There were no public comments. The meeting adjourned at 10:55 a.m.

Respectfully submitted,

Debra J. McNulty
Clerk to the Board