

Virginia Port Authority Board of Commissioners
Executive Committee Meeting
September 27, 2011

Open Session Minutes

Committee Members Present:

Michael J. Quillen, Chairman of the Board
James M. Boyd, Vice Chair of the Board
Jennifer D. Aument, Chair, Marketing/Business Development Committee
Scott R. Bergeron, Chair, Finance/Planning Committee
William H. Fralin, Jr., Chair, Facilities Committee
Jeffrey D. Wassmer, Chair, Security/Safety Committee

Commissioners Present:

Juliann J. Clemente
Manju S. Ganeriwala
Frank E. Laughon, Jr.
John N. Pullen
Robert M. Stanton
Ting Xu

Staff:

Jerry A. Bridges, Executive Director
J. J. Keever, Senior Deputy Executive Director, External Affairs
Rodney W. Oliver, Deputy Executive Director and CFO
Jeffrey A. Florin, Deputy Executive Director, Operations and COO
Russell J. Held, Deputy Executive Director, Development
Carla Welsh, Public Relations Program Manager
Debra J. McNulty, Clerk to the Board

Guests:

David Tyeryar, Deputy Secretary of Transportation and CFO
Jeffrey R. Allen, Assistant Attorney General
Joseph A. Dorto, President and CEO, VIT
Regina P. Brayboy, Vice President, Administration and Financial Services, VIT
Robert Nestor, Manager, Pricing and Strategic Planning

Pursuant to call by Chairman Quillen, the Executive Committee convened an open session on this date at 12:45 p.m., in the Authority's Conference Room, 600 World Trade Center, Norfolk, Virginia.

At this time, Ms. Clemente presented a motion, seconded by Mr. Wassmer, that the Executive Committee convene a closed session pursuant to the Virginia Freedom of Information Act, §2.2-3711(A)(1), the personnel exemption, to review the Executive Director's FY2012 Goals and Objectives.

At 1:35 p.m., by motion proposed, seconded and carried, the meeting resumed in open session and the following resolution was read by Ms. Clemente and seconded by Mr. Quillen:

“Whereas, the Virginia Port Authority Executive Committee had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Executive Committee members that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved, that the Executive Committee hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee.”

The resolution passed by a roll call vote of the Committee members as follows:

Ayes:

Ms. Aument
Mr. Bergeron
Mr. Boyd
Mr. Fralin
Mr. Quillen
Mr. Wassmer

At 1:38 p.m., Ms. Clemente presented a motion, seconded by Mr. Fralin, that the Executive Committee convene a closed executive session to discuss the VIT organizational structure, in accordance with the Virginia Freedom of Information Act, §2.2-3711(A)(38), discussion or consideration by the Virginia Port Authority of records excluded from this chapter pursuant to subdivision 1 of §2.2-3705.6.

The VIT staff members were asked to leave the meeting at this time.

At 2:35 p.m., by motion proposed, seconded and carried, the meeting resumed in open session and the resolution certifying the closed session was read by Ms. Clemente and seconded by Mr. Boyd. The resolution passed by a unanimous roll call vote of the Committee members in the affirmative.

There were no public comments. The meeting adjourned at 2:36 p.m.

Respectfully submitted,

Debra J. McNulty
Clerk to the Board