

HRCP OTR Policy

PROCEDURE & POLICY

Road service shall be arranged by the motor carrier. HRCP II's network of OTR vendors is designed as a convenience that may be used by the trucking community. When using the HRCP II network of OTR vendors, the information provided by the vendor will be considered as the guiding documents for rebilling purposes. If HRCP II's vendor is not able to provide assistance within 2 hours OR a motor carrier chooses to use another vendor outside of HRCP II's network, the guidelines listed below are applicable.

******IT IS NOW REQUIRED TO BRING ALL TIRING CASINGS BACK TO A POOL CONTROLLED FACILITY FOR INSPECTION (EVEN WHEN USING OUR 5 APPROVED VENDORS****CHASSIS MUST BE PRESENT WHEN CASING IS RETURNED TO ENSURE PROPER REPAIR*******

HRCP Approved OTR Vendors

National

East Coast Logistics

800-868-8478

Local Hampton Roads

Liberty Tire

757-399-0930 (Local Hampton Roads)

**Can only assist with Tires

Road and Rail Repair*

(Richard Green) - 757-449-0652

roadandrailrepair@cox.net

JAZ Mobile Unit

757-533-9331 (Hampton Roads to Richmond)

mobilerepairs@jazllc.com

GTL Mobile Repair

Mechanical

Vanessa Jones: 757-934-0675

Richard Wells: 757-934-0675

David Griffin: 757-934-0675

Tires

Roger Lowe: 757-934-2366

757-377-4643(M)

Express Mobile Unit

Local Hampton Roads

757-423-3655

R&J Tire and Repair Service

3830 S. Military Hwy Suite C

Chesapeake, VA 23321

757-337-0440 (office)

757-673-7004 (fax)

After Hours: 757-560-5338

rjtireservice1@yahoo.com

Beach Diesel Repair

757-961-0555 **24 Hour Hotline**
1-888-741-0986 fax

beachdieselrepair@yahoo.com
www.beachDieselrepair.com

Lawrence Trailer Service, Inc.

1036 Carolina Road
Suffolk, VA 23434
757-539-2259

Earl@LawrenceTrailer.com
Holly@LawrenceTrailer.com

* Mid-Atlantic - local Hampton Roads and covers areas out to Emporia and the Richmond area. The Virginia Eastern Shore and North Carolina cities such as Ahoskie, Elizabeth City and Salisbury are covered. Mid-Atlantic can assist with tire issues.

OUTSIDE OUR APPROVED VENDORS?

When using a vendor that is not within the HRCP II OTR network, the following guidelines apply:

1. Road service is to be arranged by the motor carrier. Excluding tires, HRCP must be contacted prior to repairs being done when the component repair estimate exceeds \$300.00 (legs, bearings/hubs, axle issues, etc.). Repair work may be carried out without notification in the event of an emergency or when necessary in order to preserve / protect cargo.
2. If a tire has been replaced, make sure to keep the tire casing (even when using one of our 5 main vendors above). Tire replacements, whenever possible, should always be new 10.00 x 20 O.E.M. In the event an O.E.M is not available, a new 10.00 recap tire (tread pattern should be of highway design) is acceptable.
3. Damaged tire casing or major component **MUST** be returned to a pool controlled facility where a receipt for the casing/part will be issued to the motor carrier. HRCP will arrange for the inspection of the casing/part by a qualified inspector who will determine the cause of failure. **The chassis must be inspected at the time the tire casings are returned to ensure proper repair.** This receipt must accompany your invoice.
4. The trucking company should issue an invoice for payment only after reviewing that the repair is acceptable for HRCP's account and is considered normal wear and tear. Authorization must be given for component repairs exceeding the \$300.00 limit.

NOTE: HRCP reserves the right to examine the on terminal / roadability repair history of any OTR repair. If chassis are held in the possession of the motor carrier in excess of 30 days, the on terminal repair history may influence HRCP's responsibility for payment of OTR repairs.

Regular Maintenance items OTR not covered:

- De Icing of the brake lines
- Obstructions in the air brake system after the chassis has departed the terminals
- Items overlooked on the pretrip inspection
- Items that have frozen/locked up due to them sitting in off terminal yards for long periods of time

***HRCP will only pay for tire/part replacements due to normal wear & tear.**

***Tires that have been destroyed due to driver neglect are not reimbursable.**

Flat tires are the trucker's responsibility.

Please visit www.tireabuse.com for more info on OTR tire issues.

Regarding dual axle tire failures: When a driver continues to ride after a tire has lost air & gone flat, the adjacent tire, due to overload may fail. In these cases HRCP may decline payment on the cost of the second tire failure. Additionally, if both tires are determined to have been destroyed due to driver neglect, HRCP will reject the entire claim.

NOTE: IF CLAIM IS FOR TIRE REPLACEMENT, REIMBURSEMENT WILL NOT EXCEED \$350.00 per tire. (Effective July 1, 2010)
(This amount includes all parts, labor and taxes.)

TIRE FAILURES - HRCP RESPONSIBILITY

- a. Separation of tread
- b. Slick (Tread depth 2/32 inch or less, measurement must be made in tread grooves only).
HRCP will review slick/worn tire repairs completed on the road on a case by case basis.
- c. Cap peeled in full or in part
- d. Dry rot
- e. Bubble, blisters and knots

When invoicing HRCP - you will need:

- a. Invoice directed to HRCP Attn: Kenny Jackson including chassis, container, location of repair, brief description of repairs (when tires are involved, please supply tire positions(s), DOT numbers on & off, and reason such as peeled cap, sidewall failure, etc.)
- b. Vendor repair invoice with detail break down of labor and material costs
- c. Clean inbound TIR
- d. BOL or other proof of cargo weight
- e. Tire Casing Receipt

All charges are to be invoiced as follows:

HRCP, LLC
1431 International Terminal Blvd.
Norfolk, VA 23505