

**RESOLUTION 15-4**

**APPROVING VIRGINIA INTERNATIONAL TERMINALS, LLC (VIT) BUDGET  
FOR FISCAL YEAR ENDING JUNE 30, 2016**

**WHEREAS**, by Service Agreement between the Virginia Port Authority (VPA) and Virginia International Terminals, LLC (VIT), dated June 1, 1997, and Amended and Restated as of June 1, 1998, May 23, 2000, August 28, 2003, September 24, 2008, and November 18, 2014 (the “Service Agreement”):

At least thirty (30) days prior to the beginning of each fiscal year, VIT shall submit to VPA for its review and approval an annual budget for such fiscal year for each Terminal, constituting a part of the Port Facilities subject to the Service Agreement and in consolidation, broken down by calendar quarters, of the Current Expenses of VIT, as defined in Section 101 of the Resolution, in the operation, repair and maintenance of the Terminals during such fiscal year. The budget shall be in a form and reasonable detail generally conforming to budgets of public authorities operating facilities substantially comparable to the Port Facilities subject to the Service Agreement and shall include, among other costs: (i) compensation of employees and officers, stating the number of employees, (ii) fees to independent contractors and service contractors, (iii) cost of materials, supplies and equipment, (iv) insurance costs, (v) cost of maintenance dredging, (vi) expenditures for marketing and business promotion, and (vii) such other costs and expenses to be incurred as Current Expenses during such fiscal year. VIT shall also make available to VPA such other information as VPA may reasonably request in connection with the preparation of such budget. The budget submission shall also include estimated costs and priorities of operational equipment to be purchased by VIT and capital maintenance and improvement projects planned for accomplishment in the following year. The budget shall be supported by an estimated financial schedule for the year, in reasonable detail, broken down by calendar months, of (i) the estimated surplus or deficit, (ii) the operating equipment, renovations, alterations, rebuilding, replacements, additions, improvements and extraordinary maintenance in and to the Port Facilities. VPA shall promptly review such budget and inform VIT either of its approval of or its disapproval; in the event of the latter, VPA shall submit items in question to VIT for explanation, clarification or modification. VIT and VPA agree that such budget shall be approved and adopted not later than June 1 in each fiscal year.

**WHEREAS**, Virginia International Terminals, LLC, has proposed its budget for Fiscal Year Ending June 30, 2016.

**NOW, THEREFORE, BE IT RESOLVED** the Virginia Port Authority Board of Commissioners in meeting held May 19, 2015, does hereby approve the Virginia International Terminals, LLC budget for Fiscal Year Ending June 30, 2016.

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John G. Milliken  
Chairman

Attest:

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Debra J. McNulty, Clerk