

**Virginia Port Authority Board of Commissioners**  
**Growth and Operations Committee Meeting**  
**November 16, 2015**

The Virginia Port Authority ("VPA") Growth and Operations Committee ("Committee") held a meeting on November 16, 2015, in the VPA's Conference Room, 600 World Trade Center, Norfolk, Virginia. Chairman Diamonstein called the meeting to order at 2:00 p.m.

The following were then in attendance:

Committee Members Present:

Alan A. Diamonstein, Chair  
Jennifer D. Aument, Vice Chair  
J. William Cofer  
Faith B. Power  
Val S. McWhorter

Committee Members Absent:

Martin J. Briley

Board Members Present:

John N. Pullen, VPA Vice Chairman  
Kim Scheeler  
Deborah C. Waters  
F. Blair Wimbush

VPA Staff:

John F. Reinhart, CEO & Executive Director  
James Bibbs, Chief Human Resources Officer  
Cathie France, Chief Public Affairs Officer  
Rodney W. Oliver, Chief Financial Officer  
Joseph P. Ruddy, Chief Innovation Officer  
James W. Noel, III, General Counsel  
Matthew Barnes-Smith, Vice President, Strategic Planning  
Chris Harrell, Vice President of Contracts and Risk Management  
Carla Welsh, Director, Creative Services and Brand Management  
Debra J. McNulty, Clerk to the Board

VIT Staff:

Travis Hill, Vice President, Container Operations (VIG)  
Ronald Babski, Director HSE (Health, Safety & Environmental)  
David Harriss, Director, Breakbulk and Ro-Ro Sales

Guests:

Brice Fiske, Office of the Attorney General

Mr. Babski conducted the safety briefing.

**Motion for Closed Session**

At this time, Mr. Diamonstein asked for a motion to go into closed session. The motion was read by Mr. McWhorter, "...to convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(38), and the provisions of §62.1-132.4, to discuss proprietary and confidential information and data furnished to the VPA in confidence, as it relates to metrics, analyses, and data relating to the Port's safety program and terminal throughput activity, including both gate and rail, as well as customer and cargo data and information, and data relating to the Port's Master Plan and information technology initiatives, including the trucker reservation system and positional detection system; and pursuant to §2.2-3711(A)(3), for the discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body with relation to the Port of Richmond, and pursuant to the requirements of §2.2-3711(A)(7), to consult with legal counsel regarding specific litigation matters requiring the provision of legal advice by such counsel regarding the expansion of Foreign Trade Zones and the Port of Richmond." The motion was seconded by Mr. Diamonstein.

#### **End of Closed Session**

At 3:35 p.m., the Growth and Operations Committee came out of closed session and the following resolution was read by Mr. McWhorter:

"Whereas, the Virginia Port Authority Growth and Operations Committee had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Committee members that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved, that the Growth and Operations Committee hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee."

The resolution was seconded by Ms. Waters and passed by a roll call vote of the Growth and Operation Committee members, and Vice Chairman (ex officio member), as follows:

Ayes: 6 (Diamonstein, Aument, Cofer, Power, McWhorter, Pullen)

Nays: 0 Absent During Vote: 1 (Briley) Absent During Meeting: 1 (Briley)

There were no public comments and the meeting adjourned at 3:35 p.m.

Respectfully submitted,

  
Debra J. McNulty  
Clerk to the Board