

MINUTES
Virginia Port Authority Board of Commissioners
Growth and Operations Committee Meeting
October 17, 2016

The Virginia Port Authority (“VPA”) Growth and Operations Committee (“Committee”) held a meeting on October 17, 2016, in the VPA’s Conference Room, 600 World Trade Center, Norfolk, Virginia. Chairman Diamonstein called the meeting to order at 1:00 p.m.

The following were then in attendance:

Committee Members Present:

Alan A. Diamonstein, Chair
Jennifer D. Aument, Vice Chair (arrived at 1:02)
J. William Cofer
Daniel C. Gundersen (arrived at 1:20)
Deborah C. Waters

Committee Members Absent:

Val S. McWhorter

Board Members Present:

John G. Milliken, VPA Board Chairman
Gary T. McCollum (arrived at 2:30)
F. Blair Wimbush

VPA Staff:

John F. Reinhart, CEO and Executive Director
James Bibbs, Chief Human Resources Officer
Cathie Vick, Chief Public Affairs Officer
Rodney W. Oliver, Chief Financial Officer
Joseph P. Ruddy, Chief Innovation Officer
James W. Noel, III, General Counsel
Matthew Barnes-Smith, Vice President, Strategic Planning
Russell Held, Vice President, Economic Development
Jay Stecher, Vice President, Marketing and Communications
Sarah McCoy, Director, State and Local Government Affairs
Andrew Sinclair, Director, Federal Government Affairs
Anja Sparenberg, Director, Management Reporting
Debra J. McNulty, Clerk to the Board

Virginia International Terminals, LLC (VIT) Staff:

Thomas D. Capozzi, Chief Sales Officer
Shawn Tibbetts, Chief Operations Officer
Cary Hagen, Vice President, Cargo Sales
Daniel LeGrande, Director of Inland Terminals & Sales Support
David Harriss, Director, Breakbulk and Ro-Ro Sales

Mr. Ruddy conducted the safety briefing at this time.

Motion for Closed Session

Chairman Diamonstein asked for a motion to go into closed session. The motion was read by Mr. Cofer, "...to convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(38), and the provisions of §62.1-132.4, to discuss proprietary information and data furnished to the VPA in confidence, including but not limited to customer and cargo contracts, agreements, or information, ship tally sheets, ship manifests, information relating to tonnages and cargoes, annual budgets; as well as metrics, analyses, and data relating to its safety program and terminal throughput activity, including gate, rail, and chassis usage, information technology initiatives, and vessel size and capacity forecasting; and pursuant to §2.2-3711(A)(6), to discuss or consider the investment of public funds relating to strategic growth initiatives and projects, including the Port's Strategic Growth Plan and certain information technology developments, where competition or bargaining is involved, where, if made public initially, the financial interests of the VPA would be adversely affected."

The motion was seconded by Mr. Diamonstein.

End of Closed Session

At 4:21 p.m., the Growth and Operations Committee came out of closed session and the following resolution was read by Ms. Waters:

"Whereas, the Virginia Port Authority Growth and Operations Committee had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Committee members that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved, that the Growth and Operations Committee hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee."

The resolution was seconded by Mr. Milliken and passed by a roll call vote of the Growth and Operation Committee members and Chairman (ex officio), as follows:

Ayes: 4 (Diamonstein, Gundersen, Milliken, Waters)

Nays: 0

Absent During Vote: 3 (Aument, Cofer, McWhorter)

Absent During Meeting: 1 (McWhorter)

Chairman Milliken suggested that the Growth and Operations Committee meeting, scheduled for November 14th, discuss collaboration among East Coast ports. The Chairman directed the staff to provide briefing materials for the Committee's review.

The Chairman reported that he had several discussions with board members of the Virginia Economic Development Partnership (VEDP) to develop more collaboration between The Port of Virginia and VEDP as both organizations are experiencing growth and change. Chairman Milliken announced that he had sent a letter to the VEDP chairman about having more formal discussions between The Port and VEDP at the board level.

The Chairman directed staff to also include this item on the November board meeting agenda for further discussion.

There were no public comments and the meeting adjourned at 4:25 p.m.

Respectfully submitted,

Debra J. McNulty
Clerk to the Board