

MINUTES
Virginia Port Authority Board of Commissioners
Growth and Operations Committee Meeting
October 19, 2017

The Virginia Port Authority (“VPA”) Growth and Operations Committee (“Committee”) held a meeting on October 19, 2017, in the VPA’s Conference Room, 600 World Trade Center, Norfolk, Virginia. Chairman Diamonstein called the meeting to order at 10:00 a.m.

The following were in attendance:

Committee Members Present:

Alan A. Diamonstein, Chair
Jennifer D. Aument, Vice Chair
J. William Cofer
Stephen Moret
Deborah C. Waters

Committee Members Absent:

Val S. McWhorter

Board Members Present:

John G. Milliken, VPA Board Chairman
Kim Scheeler (arrived at 10:30)
Louisa M. Strayhorn (arrived at 10:25)
F. Blair Wimbush

Guests:

Sean Brazier, Virginia Economic Development Partnership (VEDP) (arrived at 10:10)

VPA Staff:

John F. Reinhart, CEO and Executive Director
James Bibbs, Chief Human Resources Officer
Cathie Vick, Chief Public Affairs Officer
Joseph P. Ruddy, Chief Innovation Officer
Sarah McCoy, General Counsel
Matthew Barnes-Smith, Senior Vice President, Administration Services & Compliance
Russell Held, Vice President, Economic Development
Jay Stecher, Vice President, Marketing & Communications
Anja Sparenberg, Director, Management Reporting & Analytics
Lauren Creech, Sales Analyst
Debra J. McNulty, Secretary to the Board

Virginia International Terminals, LLC (VIT) Staff:

Thomas D. Capozzi, Chief Sales Officer
Shawn Tibbetts, Chief Operations Officer
Cary Hagen, Vice President Cargo Sales
Joe O’Brien, Vice President, Ocean Carrier Sales
David Harriss, Director, Breakbulk Sales & Services
Brian Kobza, Director, Ocean Carrier Sales
Daniel LeGrande, Director of Inland Terminals & Sales Support

Mr. Ruddy conducted the safety briefing at this time.

Mr. Diamonstein announced that Chairman Milliken will be honored at the 2017 Arlington Community Foundation William T. Newman Jr. Spirit of Community Awards luncheon scheduled for November 9th at the Renaissance Arlington Capital View Hotel. The Board congratulated Chairman Milliken at this time.

Motion for Closed Session

At 10:04 a.m., Chairman Diamonstein asked for a motion to go into closed session. The motion was read by Ms. Waters as follows:

“I move that the VPA Board’s Growth and Operations Committee convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), and the provisions of §62.1-132.4, to discuss proprietary information and data furnished to the VPA in confidence, including but not limited to customer and cargo contracts, agreements, or information, ship tally sheets, ship manifests, information relating to tonnages and cargoes, annual budgets; as well as metrics, analyses, and data relating to its safety program and terminal throughput activity, including gate, rail, and chassis usage, information technology initiatives, and vessel size and capacity forecasting; and pursuant to §2.2-3711(A)(6), to discuss or consider the investment of public funds relating to strategic growth initiatives and projects, including the Port’s Strategic Growth Plan and certain information technology developments, where competition or bargaining is involved, where, if made public initially, the financial interests of the VPA would be adversely affected.”

The motion was seconded by Chairman Milliken.

End of Closed Session

At 12:54 p.m., the Growth and Operations Committee came out of closed session and the following resolution was read by Mr. Cofer:

“Whereas, the Virginia Port Authority Growth and Operations Committee had convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, Section 2.2-3712 of the Code of Virginia requires a certification by the Committee members that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved, that the Growth and Operations Committee hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Committee.”

The resolution was seconded by Ms. Waters and passed by a roll call vote of the Growth and Operation Committee members, and the Chairman of the VPA Board (ex officio), as follows:

Growth and Operations Committee Minutes
October 19, 2017 – Page 3

Ayes: 6 (Aument, Cofer, Diamonstein, Moret, Milliken, Waters)

Nays: 0

Absent During Vote: 1 (McWhorter)

Absent During Meeting: 1 (McWhorter)

There were no public comments and the meeting adjourned at 12:54 p.m.

Respectfully submitted,



Debra J. McNulty
Secretary to the Board