

AG E N D A

Board of Commissioners - Session 383

Virginia Port Authority (VPA)

600 World Trade Center

Norfolk, Virginia

Tuesday, December 5, 2017 – 9:00 A.M.

Call to Order by Chairman John G. Milliken

Safety Briefing

Introductions

I. Approval of Minutes

Approval of the minutes of the regular meeting held September 26, 2017

II. Reports of Committees

A. Executive Committee – John G. Milliken, Chairman

- I. Report of Executive Committee - Chairman Milliken
2. Report on authorizations pursuant to Sec. 3.4.1 of the Bylaws, for Virginia Port Authority's Executive Director to approve, execute and deliver contracts for the following projects:
 - a. VIG gate expansion and rail portal contract with The Asturian Group, Inc.
 - b. Order for 20 Utility Tractor Rigs ("UTR") with Gregory Poole Equipment Company
 - c. Vector Resources, Inc. Master Service Agreement for the design and implementation of the fiber optic infrastructure to support the online integration of the new container stacks at VIG II and South NIT (SNIT)
 - d. Authorization to enter into a Master Service Agreement with Navis, LLC, for expansion of the Port's Terminal Operating System
 - e. Authorization for the RMG Refurbishment Program

B. Finance and Audit Committee – F. Blair Wimbush, Committee Chair

- I. Report of Finance and Audit Committee – Mr. Wimbush

2. Report on the FY17 Year-End Audits of VPA and Virginia International Terminals, LLC (VIT) – Michael Garber, PBMares
3. VPA and VIT Combined Financial Reports for the Month Ended September 30, 2017 (FY18) – Rodney W. Oliver, Chief Financial Officer

C. Growth and Operations Committee – Alan A. Diamonstein, Committee Chair

1. Report of Growth and Operations Committee – Mr. Diamonstein
2. Safety/Operations Report – Shawn Tibbetts, Chief Operations Officer
3. Sales Report - Thomas D. Capozzi, Chief Sales Officer
4. Innovation Report -
 - a. Organizational Performance Report, Baldrige Excellence Initiative, and Marketing & Communications Update – Jay Stecher, Vice President, Marketing & Communications
 - b. Project Status - Joseph Ruddy, Chief Innovation Officer
 - c. Consideration of Resolution 17-15, authorization of a Construction Management Service Agreement for Virginia International Gateway (VIG) – Mr. Ruddy

III. Report by Chief Human Resources Officer – James Bibbs

IV. Report by Chief Public Affairs Officer – Cathie Vick

V. Report by CEO/Executive Director - John F. Reinhart

VI. Unfinished Business

VII. New Business

VIII. Other Business, Opportunity for Public Comment, and Adjournment

According to the VPA Bylaws, regular meetings of the VPA Board shall be held on the fourth Tuesday of January, March, May, July (annual meeting), September and November, unless otherwise previously agreed upon by the Board (Start times scheduled for 9:00 a.m.).

The 2018 schedule is as follows:

January 23	July 24
March 27	September 25
May 22	November 27

Committee meetings are scheduled on the Monday afternoon prior to Tuesday's Public Session.