

**MINUTES**  
**Virginia Port Authority Board of Commissioners**  
**Executive Committee Meeting**  
**December 4, 2017**

The Virginia Port Authority (“VPA”) Executive Committee (“Committee”) held a meeting on December 4, 2017, in the VPA’s Conference Room, 600 World Trade Center, Norfolk, Virginia.

The following were then in attendance:

Executive Committee Members Present:

John G. Milliken, VPA Chairman  
John N. Pullen, VPA Vice Chairman  
Jennifer D. Aument  
Alan A. Diamonstein, Chair/Growth and Operations Committee  
F. Blair Wimbush, Chair/Finance and Audit Committee

Board Members Present:

Manju S. Ganeriwala, State Treasurer  
Val S. McWhorter  
Faith B. Power  
Kim Scheeler  
Louisa M. Strayhorn  
Deborah C. Waters

VPA Staff:

John F. Reinhart, CEO and Executive Director  
James Bibbs, Chief Human Resources Officer  
Rodney W. Oliver, Chief Financial Officer  
Cathie Vick, Chief Public Affairs Officer  
Joseph P. Ruddy, Chief Innovation Officer  
Sarah McCoy, General Counsel  
Matthew Barnes-Smith, Senior Vice President, Administration Services & Compliance  
Carla Welsh, Director, Creative Services & Brand Management  
Debra J. McNulty, Secretary to the Board

Virginia International Terminals, LLC (VIT) Staff:

Thomas D. Capozzi, Chief Sales Officer  
Shawn Tibbetts, Chief Operations Officer

Guests:

Stephen Cobb, Office of the Attorney General  
W. Brice Fiske, Office of the Attorney General

Chairman Milliken called the meeting to order at 5:10 p.m. and asked for a motion to go into closed session at this time. (The safety briefing was conducted in the prior Growth and Operations Committee meeting.)

**Motion for Closed Session**

Motion was read by Mr. Pullen as follows:

“I move that the Executive Committee go into closed session in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), and the provisions of §62.1-132.4, to discuss proprietary practices tending to affect the commerce of the ports of the Commonwealth and financial information and data furnished to the VPA in confidence.”

The motion was seconded by Mr. Milliken.

### **Open Session**

At 5:40 p.m., the Executive Committee came out of closed session and the following motion was read by Mr. Pullen:

“WHEREAS, the Executive Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Committee certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee.”

The motion was seconded by Mr. Wimbush.

A roll call vote of the Executive Committee members, certifying the closed session, was conducted as follows:

Ayes: 5 (Milliken, Pullen, Aument, Diamonstein, Wimbush)

Nays: 0

Absent During Vote: 0

Absent During Meeting: 0

There were no public comments and the meeting adjourned at 5:40 p.m.

Respectfully submitted,

Debra J. McNulty  
Secretary to the Board