

## AG E N D A

**Board of Commissioners – ANNUAL MEETING - Session 387**  
**Virginia Port Authority (VPA)**  
**600 World Trade Center**  
**Norfolk, Virginia**  
**Tuesday, July 24, 2018**

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### Call to Order by Chairman John G. Milliken

#### Safety Briefing

#### Introductions

#### **I. Election of Officers**

Report of the Nominating Committee and Election of Officers for the year July 1, 2018 through June 30, 2019

##### Nominating Committee

Val S. McWhorter, Chair

Faith B. Power

Kim Scheeler

Under the Bylaws (Article III. Section 3.3 Officers) the Board elects a Chair and a Vice Chair and may elect from its membership or appoint from the staff a Secretary and Treasurer. The practice of the Board has been to elect its Chair and Vice Chair and to appoint from the staff a Treasurer, Secretary, and Assistant Secretary. Officers for the year ending June 30, 2018 were:

Chair – John G. Milliken

Vice Chair – John N. Pullen

Treasurer – Rodney W. Oliver

Secretary – Debra J. McNulty

Assistant Secretary – Jodie L. Asbell

***At this time, the Nominating Committee will present the slate of officers for year ending June 30, 2019.***

#### **II. Appointments to Standing Committees**

Standing Committee assignments are currently as follows:

**Executive Committee**

John G. Milliken, Chair  
John N. Pullen, Vice Chair  
Jennifer D. Aument  
Alan A. Diamonstein  
F. Blair Wimbush

**Finance and Audit Committee**

F. Blair Wimbush, Chair  
Faith B. Power, Vice Chair  
Manju S. Ganeriwala (State Treasurer)  
Kim Scheeler  
Louisa M. Strayhorn

**Growth and Operations Committee**

Alan A. Diamonstein, Chair  
Jennifer D. Aument, Vice Chair  
J. William Cofer  
Val S. McWhorter  
Stephen Moret  
Deborah C. Waters

**NOTE:** Under the By Laws (Article XII), the Chair and Vice Chair of the Board are ex officio members of all committees of which they are not a regular member.

Resolution 14-12, which includes formation of an Investment Committee, was adopted by the Board on November 18, 2014 – Delegation of Fiduciary and Administrative Duties Under Pension, Defined Contribution and Deferred Compensation Plans:

**Investment Committee**

Chairman of the Board  
Chairman, Finance and Audit Committee  
CEO/Executive Director  
Chief Financial Officer  
Chief Human Resources Officer

**III. Other Business**

**IV. Opportunity for Public Comment and Adjournment**

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**Board of Commissioners - Session 388**

**Virginia Port Authority (VPA)**

**600 World Trade Center**

**Norfolk, Virginia**

**Tuesday, July 24, 2018 – 9:15 A.M. (immediately following Annual Meeting)**

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### Call to Order by Chairman John G. Milliken

#### **I. Approval of Minutes**

Approval of the minutes of the VPA Board of Commissioners regular meeting held May 22, 2018.

#### **II. Reports of Committees**

##### **A. Executive Committee – John G. Milliken, Chairman**

1. Report of Executive Committee - Chairman Milliken
2. Report on Memorandum of Board Action, pursuant to Sec. 3.4.1 of the Bylaws, approving a Harbor Preliminary Engineering and Design Contract for professional engineering services by Moffatt & Nichol – Chairman Milliken

##### **B. Finance and Audit Committee – F. Blair Wimbush, Committee Chair**

1. Report of Finance and Audit Committee – Mr. Wimbush
2. VPA and Virginia International Terminals LLC (VIT) Consolidated Financial Reports for the Month Ended May 31, 2018, and FY18 Year-to-Date (July-May) – Rodney W. Oliver, Chief Financial Officer

##### **C. Growth and Operations Committee – Alan A. Diamonstein, Committee Chair**

1. Report of Growth and Operations Committee – Mr. Diamonstein
2. Report on Safety/Operations and Projects – Shawn Tibbetts, Chief Operations Officer

3. Sales Report – Thomas D. Capozzi

**III. Report by Chief Innovation Officer – Jay Stecher, Vice President, Marketing & Communications (reporting for Joseph P. Ruddy)**

**IV. Report by Chief Human Resources Officer – James Bibbs**

**V. Report by Chief Public Affairs Officer – Cathie Vick**

I. Consideration of Resolution 18-8, approving Governing Guidelines for the Waterway Maintenance Fund that will be administered by the Virginia Port Authority – Ms. Vick

**VI. Report by CEO/Executive Director - John F. Reinhart**

**VII. Unfinished Business**

**VIII. New Business**

**IX. Other Business, Opportunity for Public Comment, and Adjournment**

Members of the Virginia Port Authority Board and POV colleagues will be attending a tour of distribution centers in Suffolk, Virginia, after adjournment.

Following are the remaining 2018 meeting dates for the VPA Board of Commissioners Public Sessions (9:00 a.m. start time and subject to change):

September 25

November 14 (This is a Wednesday and was rescheduled from November 27 due to the Thanksgiving Holiday)

Committee meetings are scheduled on the Monday afternoon prior to Tuesday's Public Session.