

MINUTES
Virginia Port Authority Board of Commissioners
Executive Committee Meeting
November 13, 2018

The Virginia Port Authority ("VPA") Executive Committee ("Committee") held a meeting on November 13, 2018, at Virginia Port Authority, 600 World Trade Center, 101 West Main Street, Norfolk, Virginia.

Chairman Milliken called the meeting to order at 5:14 p.m. (The Safety Briefing carried over from the previous meeting.) The following were then in attendance:

Executive Committee Members Present:

John G. Milliken, VPA Chairman
F. Blair Wimbush, VPA Vice Chairman
Jennifer D. Aument
Alan A. Diamonstein, Chair/Growth and Operations Committee
Faith B. Power, Chair/Finance and Audit Committee

Board Members Present:

Manju S. Ganeriwala, State Treasurer
Louisa M. Strayhorn
Deborah C. Waters

VPA Staff:

John F. Reinhart, CEO and Executive Director
James Bibbs, Chief Human Resources Officer
Sarah McCoy, General Counsel
Rodney W. Oliver, Chief Financial Officer
Joseph P. Ruddy, Chief Innovation Officer
Cathie Vick, Chief Public Affairs Officer
Matthew Barnes-Smith, Senior Vice President, Administration Services & Compliance
Carla Welsh, Director, Creative Services
Debra J. McNulty, Secretary to the Board

Virginia International Terminals, LLC (VIT) Staff:

Thomas D. Capozzi, Chief Sales Officer
Shawn Tibbetts, President and Chief Operations Officer

Chairman Milliken asked POV colleagues to leave the meeting with the exception of Ms. McCoy, Mr. Tibbetts, and Mr. Barnes-Smith. The Chairman then asked for a motion to go into closed session at this time.

Motion for Closed Session

Motion was read by Vice Chairman Wimbush as follows:

"I move that the Executive Committee go into closed session in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(1), the personnel exemption, to discuss a personnel matter; and pursuant to the requirements of §2.2-3711(A)(37), and the provisions of §62.1-132.4, to discuss confidential proprietary and financial information and data

furnished to the VPA relating to the strategic growth and operation plan for the Port's terminal facilities; and pursuant to the requirements of §2.2-3711(A)(8) for consultation with legal counsel requiring the provision of legal advice."

The motion was seconded by Mr. Diamonstein. Mrs. McNulty left the meeting at this time.

Open Session

At 6:15 p.m., the Executive Committee came out of closed session and the following motion was read by Vice Chairman Wimbush:

"WHEREAS, the Executive Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Committee certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee."

The motion was seconded by Mr. Diamonstein.

A roll call vote of the Executive Committee members, certifying the closed session, was conducted by Ms. McCoy as follows:

Ayes: 5 (Aument, Diamonstein, Milliken, Power, Wimbush)

Nays: 0

Absent During Vote: 0

Absent During Meeting: 0

There were no public comments and the meeting adjourned at 6:15 p.m.

Respectfully submitted,


Debra J. McNulty
Secretary to the Board