

MINUTES
Virginia Port Authority Board of Commissioners
Executive Committee Meeting
March 27, 2017

The Virginia Port Authority (“VPA”) Executive Committee (“Committee”) held a meeting on March 27, 2017, in the VPA’s Conference Room, 600 World Trade Center, Norfolk, Virginia.

The following were then in attendance:

Executive Committee Members Present:

John G. Milliken, VPA Chairman
Alan A. Diamonstein, Chair/Growth and Operations Committee
Gary T. McCollum, Chair/Finance and Audit Committee

Executive Committee Members Absent:

John N. Pullen, VPA Vice Chairman
Jennifer D. Aument

Board Members Present:

J. William Cofer
Manju S. Ganeriwala
Stephen Moret
Faith B. Power
Kim Scheeler
Deborah C. Waters
F. Blair Wimbush

VPA Staff:

John F. Reinhart, CEO/Executive Director
James Bibbs, Chief Human Resources Officer
Cathie Vick, Chief Public Affairs Officer
Rodney W. Oliver, Chief Financial Officer
Joseph P. Ruddy, Chief Innovation Officer
James W. Noel, III, General Counsel
Debra J. McNulty, Clerk to the Board

Virginia International Terminals (VIT) LLC Staff:

Thomas D. Capozzi, Chief Sales Officer
Shawn Tibbetts, Chief Operations Officer

Guests:

The Hon. Aubrey L. Layne, Jr., Secretary of Transportation
W. Brice Fiske, Office of the Attorney General

Chairman Milliken called the meeting to order at 4:50 p.m. and asked for a motion to go into closed session at this time.

Motion for Closed Session

Motion was read by Mr. McCollum, “to go into closed session in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(1), the personnel exemption, to review and consider the CEO and Executive Director’s CY2017 performance metrics; and pursuant to the requirements of §2.2-3711(A)(7), to consult with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel; and pursuant to the requirements of §2.2-3711(A)(38), and the provisions of §62.1-132.4, to discuss confidential proprietary and financial information and data furnished to the VPA relating to the East Coast Gateway Terminal Agreement.”

The motion was seconded by Mr. Diamonstein.

(Staff members were excused for the discussion regarding the CEO and Executive Director’s CY17 performance metrics.)

Open Session

At 6:30 p.m., the Executive Committee came out of closed session and the following motion was read by Mr. McCollum:

“WHEREAS, the Executive Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Committee certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee.”

The motion was seconded by Mr. Diamonstein.

A roll call vote of the Executive Committee members, certifying the closed session, was conducted as follows:

Ayes: 3 (Diamonstein, McCollum, Milliken)	Nays: 0
Absent During Vote: 2 (Aument, Pullen)	Absent During Meeting: 2 (Aument, Pullen)

There were no public comments and the meeting adjourned at 6:30 p.m.

Respectfully submitted,

Debra J. McNulty
Clerk to the Board