

**MINUTES**  
**Virginia Port Authority Board of Commissioners**  
**Search Committee Conference Call**  
**July 9, 2020**

The Virginia Port Authority (“VPA”) Executive/Search Committee (“Committee”) held an electronic meeting on July 9, 2020.

*This electronic meeting is assembled during a declared state of emergency when it is impracticable or unsafe to assemble a quorum in a single location, to discuss or transact the business statutorily required or necessary to continue operation of the public body in accordance with Item 4-0.01.g of Chapter 1283 of the 2020 Amendments to the 2019 Appropriation Act.*

Chairman Milliken called the meeting to order at 9:00 a.m. and asked Mrs. McNulty to conduct a roll call of the Search Committee who were on the call, as follows:

Search Committee Members Calling In:

John G. Milliken, VPA Board Chairman  
F. Blair Wimbush, VPA Board Vice Chairman  
Faith B. Power, Chair, Finance and Audit Committee  
Val S. McWhorter, Chair, Growth and Operations Committee  
Jennifer D. Aument, Vice Chair, Growth and Operations Committee

VPA Staff Calling In:

Debra J. McNulty, Secretary to the Board

**Motion to Convene an Electronic Meeting**

At 9:00 a.m., Chairman Milliken made a motion to convene an electronic meeting pursuant to the requirements of Item 4-0.01.g of Chapter 1283 of the 2020 Amendments to the 2019 Appropriation Act, to discuss or transact the business statutorily required or necessary to continue operation of the Virginia Port Authority.

Chairman Milliken then explained the factual basis for the motion, as follows:

“It is necessary for the Executive/Search Committee to convene an electronic meeting today to discuss information that is integral to the continued operations of this Port; specifically, we need to discuss personnel issues and to conduct confidential interviews for the position of Executive Director. All of these topics are statutorily authorized and required for continued operation of the Virginia Port Authority.”

The motion was seconded by Vice Chairman Wimbush and unanimously carried.

Ayes: 5 (Milliken, Wimbush, Aument, Power, McWhorter)

Nays: 0

Absent During Vote: 0

Absent During Meeting: 0

Vice Chairman Wimbush read the following certification of the closed session that convened on June 17, 2020, in accordance with Virginia Code Section 2.2-3712-B:

“I move the following resolution”

WHEREAS, the Search Committee has convened a closed meeting on June 17, 2020, pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Search Committee certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee.”

The motion was seconded by Commissioner McWhorter and unanimously carried.

Ayes: 5 (Milliken, Wimbush, Aument, Power, McWhorter)

Nays: 0

Absent During Vote: 0

Absent During Meeting: 0

At this time, Chairman Milliken made the following public notice announcement pursuant to Virginia Code Section 2.2-3712.B:

“Under the procedures allowed by statute, the Search Committee will reconvene at one or more undisclosed times and undisclosed locations within the next 15 days for the sole purpose of interviewing candidates for the position of Executive Director of the Virginia Port Authority.

### **Opportunity for Public Comment**

Chairman Milliken asked if there were any members of the public on the call and to identify themselves for comment. There were no members of the public participating.

### **Motion for Closed Session**

At 9:06 a.m., Vice Chairman Wimbush read the following motion to go into closed session:

“I move that the Search Committee convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(1), the personnel exemption, to discuss personnel issues and to conduct a confidential interview for the position of Executive Director.”

The motion was seconded by Commissioner McWhorter and unanimously carried.

Ayes: 5 (Milliken, Wimbush, Aument, Power, McWhorter)

Nays: 0

Absent During Vote: 0

Absent During Meeting: 0

The conference call ended at this time in order for the Search Committee to proceed to the closed (Zoom) session.

There was no further public business and the public portion of the Search Committee adjourned at 9:06 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Debra J. McNulty".

Debra J. McNulty  
Secretary to the Board