

**AGENDA**  
**Virginia Port Authority (VPA) Board of Commissioners**  
**Growth and Operations Committee Electronic Meeting**  
**Monday, July 27, 2020 – 2:00-3:30 P.M.**

**Public Access Conference Line – +1(351) 222 2275 - Conference Code: 63998897# - Guest Pin: 445656**

**Growth and Operations Committee Members:**

Val S. McWhorter, Chair  
Jennifer D. Aument, Vice Chair  
J. William Cofer  
Joni L. Ivey  
Stephen Moret  
Deborah C. Waters

**Ex Officio Members:**

John G. Milliken, VPA Board Chair  
F. Blair Wimbush, VPA Board Vice Chair

*This electronic meeting is assembled during a declared state of emergency when it is impracticable or unsafe to assemble a quorum in a single location to discuss or transact the business statutorily required or necessary to continue operation of the public body in accordance with Item 4-0.01.g of Chapter 1283 of the 2020 Amendments to the 2019 Appropriation Act.*

**Open Session**

1. Call to Order by Mr. Val McWhorter, Committee Chair
2. Roll Call of Board Members, Staff, and Others Calling In
3. Motion to convene an **electronic meeting** in accordance with requirements of Item 4-0.01.g of Chapter 1283 of the 2020 Amendments to the 2019 Appropriation Act, to discuss or transact the business statutorily required or necessary to continue operation of the Virginia Port Authority.

- a. Discussion on the factual basis for the motion

*It is necessary to convene an electronic meeting today to discuss information that is integral to the continued operations of this Port; specifically, we need to discuss impacts of the COVID-19 virus on the business, operational performance metrics, safety, terminal infrastructure projects and prospective business opportunities. All of these topics are statutorily authorized and required for continued operation of the Port.*

- b. Vote on the motion and roll call of Committee Members and Ex Officios
4. Opportunity for Public Comment
5. Motion to convene a **closed meeting** in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), and the provisions of §62.1-132.4, to discuss proprietary information and data furnished to the VPA in confidence, including but not limited to customer and cargo contracts, agreements, or information, ship tally sheets, ship manifests, information relating to tonnages and cargoes, annual budgets; as well as metrics, analyses, and data relating to its safety program and terminal throughput activity, including gate, rail, and chassis usage, information technology initiatives, and vessel size and capacity forecasting; and pursuant to §2.2-3711(A)(5), to discuss prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community; and pursuant to §2.2-3711(A)(6), to discuss or consider the investment of public funds relating to strategic

growth initiatives and projects, where competition or bargaining is involved, where, if made public initially, the financial interests of the VPA would be adversely affected; and pursuant to §2.2-3711(A)(1), to discuss and consider performance of employees of a public body.

**Order of Presenters:** Sarah McCoy, General Counsel & Acting Chief Human Resources Officer; Thomas D. Capozzi, Chief Sales Officer; Cathie Vick, Chief Development & Public Affairs Officer; Kevin Price Chief Operations Officer

At the conclusion of the closed session, the Growth and Operations Committee will return to open session to certify the closed session and conduct a roll call prior to adjournment.

**(Motion for Closed Session and Certification Language attached.)**

**CLOSED SESSION LANGUAGE**

VPA Board Growth and Operations Committee  
Closed Meeting – Monday, July 27, 2020 – 2:00-3:30 p.m.

TO CONVENE CLOSED MEETING:

“I move that the VPA Board’s Growth and Operations Committee convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), and the provisions of §62.1-132.4, to discuss proprietary information and data furnished to the VPA in confidence, including but not limited to customer and cargo contracts, agreements, or information, ship tally sheets, ship manifests, information relating to tonnages and cargoes, annual budgets; as well as metrics, analyses, and data relating to its safety program and terminal throughput activity, including gate, rail, and chassis usage, information technology initiatives, and vessel size and capacity forecasting; and pursuant to §2.2-3711(A)(5), to discuss prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community; and pursuant to §2.2-3711(A)(6), to discuss or consider the investment of public funds relating to strategic growth initiatives and projects, where competition or bargaining is involved, where, if made public initially, the financial interests of the VPA would be adversely affected; and pursuant to §2.2-3711(A)(1), to discuss and consider performance of employees of a public body.”

[Motion]

[Second needed]

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CERTIFICATION AFTER CLOSED MEETING:

“I move the following resolution”

WHEREAS, the Growth and Operations Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Committee certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee.”

[Second needed] [Roll call vote needed]

\_\_\_ Mr. McWhorter

\_\_\_ Ms. Aument

\_\_\_ Mr. Cofer

\_\_\_ Ms. Ivey

\_\_\_ Mr. Moret

\_\_\_ Ms. Waters

\_\_\_ Chairman Milliken (ex officio)

\_\_\_ Vice Chairman Wimbush (ex officio)