

AGENDA

Virginia Port Authority (VPA) Board of Commissioners Executive Committee Meeting

Monday, January 9, 2023 – 5:00 PM – 6:00 PM

Meeting Location:

VPA Boardroom, 600 World Trade Center, 101 West Main Street, Norfolk

Executive Committee Members

Aubrey L. Layne	Board Chair
Faith B. Power	Board Vice Chair
John C. Asbury	Chair, Growth Committee
James C. Burnett	Chair, Finance and Audit Committee
Deborah C. Waters	Chair, Operations and Infrastructure Committee

Presenters

Stephen A. Edwards	CEO/Executive Director
Cathie J. Vick	Chief Development and Public Affairs Officer
Ashley Fisher	Vice President, Strategy, VIT

1. **Open Session** – Call to Order, Chair Burnett
2. Safety Briefing – Stephen A. Edwards
3. **Closed Session** – Motion to convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(1) to discuss the employment, assignment, appointment, promotion, performance and salaries of specific employees of a public body, and the provisions of §2.2-3705.6, to discuss proprietary data furnished to the VPA in confidence, and the provisions of §2.2-3711(A)(6) for the discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected.
4. Vote on the motion
5. **Open Session** – Certification of closed session
6. Opportunity for public comment
7. Adjourn

CLOSED SESSION LANGUAGE
VPA Board Executive Committee
Closed Meeting – January 9, 2023

TO CONVENE CLOSED MEETING:

“I move that the VPA Board’s Executive Committee convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(1) to discuss the employment, assignment, appointment, promotion, performance and salaries of specific employees of a public body, and the provisions of §2.2-3705.6, to discuss proprietary data furnished to the VPA in confidence, and the provisions of §2.2-3711(A)(6) for the discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected.”

[Motion] [Second needed] [Voice Vote]

CERTIFICATION AFTER CLOSED MEETING:

“I move the following resolution,

Whereas, the Executive Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved, that the committee member certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee.”

[Motion] [Second needed] [Roll Call Vote]

Committee Members:

- Chair Layne
- Vice Chair Power
- Commissioner Asbury
- Commissioner Burnett
- Commissioner Waters

MINUTES
Virginia Port Authority Board of Commissioners
Executive Committee Meeting
January 9, 2023

The Virginia Port Authority (“VPA”) Executive Committee (“Committee”) held a meeting on January 9, 2023 in the VPA Boardroom, 600 World Trade Center, 101 W Main St, Norfolk, Virginia.

Committee Members Present:

Aubrey L. Layne, Chair
Faith B. Power, Vice Chair
John C. Asbury
James C. Burnett

Committee Members Absent:

Deborah C. Waters

Board Members Present:

Michael W. Coleman
Jason El Koubi
John W. Kirk III
Edward F. O’Callaghan
David L. Richardson

VPA Staff Present:

Stephen A. Edwards, CEO and Executive Director
Cathie J. Vick, Chief Development and Public Affairs Officer
Sarah J. McCoy, General Counsel and Chief Administrative Officer

Virginia International Terminals, LLC Staff Present:

Ashley Fisher, Vice President, Strategy

Guests:

Honorable Shep Miller, Secretary of Transportation

Open Session

Chair Layne called the meeting to order at 5:00pm.

Closed Session

At 5:00pm, Chair Layne requested a motion to go into closed session. The motion was made by Commissioner Asbury as follows:

“I move that the VPA Board’s Executive Committee convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(1) to discuss the employment, assignment, appointment, promotion, performance and salaries of specific employees of a public body, and the provisions of §2.2-3705.6, to discuss proprietary data furnished to the VPA in confidence, and the provisions of §2.2-3711(A)(6) for the discussion or consideration of the investment of public funds where competition or bargaining is involved, where, if made public initially, the financial interest of the governmental unit would be adversely affected.”

The motion was seconded by Commissioner Burnett and passed by a vote of the Executive Committee Members and ex officio members as follows:

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Ayes: 4 (Layne, Power, Asbury, Burnett)

Nays: 0

Abstention: 0

Absent During Vote: 1 (Waters)

Absent During Meeting: 1 (Waters)

Certification of Closed Session

At 5:45pm, the Executive Committee came out of closed session and the following resolution was made by Commissioner Asbury:

"I move the following resolution,

Whereas, the Executive Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

Now, therefore, be it resolved, that the Committee member certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matter as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee."

The resolution was seconded by Commissioner Burnett and passed by a roll call vote of the Executive Committee Members and ex officio members as follows:

Ayes: 4 (Layne, Power, Asbury, Burnett)

Nays: 0

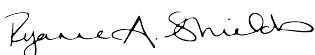
Abstention: 0

Absent During Vote: 1 (Waters)

Absent During Meeting: 1 (Waters)

There were no members of the public present for comment and the meeting adjourned at 5:46pm.

Respectfully submitted,



Ryanne A. Shields
Secretary to the Board