

**MINUTES**  
**Virginia Port Authority Board of Commissioners**  
**Operations and Infrastructure Committee Meeting**  
**March 13, 2023**

The Virginia Port Authority (“VPA”) Operations and Infrastructure Committee (“Committee”) held a meeting on March 13, 2023 in the VPA Boardroom, 600 World Trade Center, 101 W Main St, Norfolk, Virginia.

**Committee Members Present:**

Deborah C. Waters, Chair  
Edward F. O’Callaghan, Vice Chair  
John W. Kirk III  
Faith B. Power  
Aubrey L. Layne, Ex-Officio

**Board Members Present:**

James C. Burnett  
Michael W. Coleman  
Eva Teig Hardy (arrived 2:54pm)

**VPA Staff Present:**

Stephen A. Edwards, CEO and Executive Director  
Cathie J. Vick, Chief Development and Public Affairs Officer  
Sarah J. McCoy, General Counsel and Chief Administrative Officer  
Pat Kinsman, Vice President, Offshore Wind Development  
Ryenne A. Shields, Secretary to the Board  
Jason Barlow, Vice President, Contracts and Risk Management  
Marissa Blanco, Senior Director, Supply Management

**Virginia International Terminals, LLC (“VIT”) Staff Present:**

Joseph P. Ruddy, Chief Operations Officer  
Rich Ceci, Senior Vice President, Technology and Project Management  
Sigifredo Huerta, Manager, Stevedoring

**Open Session**

Chair Waters called the meeting to order at 2:34pm.

**Closed Session**

At 2:34pm, Chair Waters requested a motion to go into closed session. The motion was made by Commissioner Kirk as follows:

“I move that the VPA Board’s Operations and Infrastructure Committee convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), and the provisions of §62.1-132.4, to discuss proprietary information and data furnished to the VPA in confidence, including but not limited to customer and cargo contracts, agreements, or information, ship tally sheets, ship manifests, information relating to tonnages and cargoes, annual budgets; as well as metrics, analyses, and data relating to its health and safety program and terminal throughput activity, including gate, rail, and chassis usage, information technology initiatives; and pursuant to §2.2-3711(A)(6), to discuss or consider the investment of public funds relating to strategic growth initiatives and projects, where competition or bargaining is involved, where, if made public initially, the financial interests of the VPA would be adversely affected.”

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The motion was seconded by Board Chair Layne and passed by a vote of the Operations and Infrastructure Committee Members and ex officio members as follows:

Ayes: 5 (Waters, Kirk, O'Callaghan, Power, Layne)

Nays: 0

Abstention: 0

Absent During Vote: 0

Absent During Meeting: 0

**Certification of Closed Session**

At 3:47pm, the Operations and Infrastructure Committee came out of closed session and the following resolution was made by Commissioner Kirk:

"I move the following resolution,

Whereas, the Operations and Infrastructure Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

Now, therefore, be it resolved, that the Committee member certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matter as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee."

The resolution was seconded by Commissioner O'Callaghan and passed by a roll call vote of the Operations and Infrastructure Members and ex officio members as follows:

Ayes: 5 (Waters, Kirk, O'Callaghan, Power, Layne)

Nays: 0

Abstention: 0

Absent During Vote: 0

Absent During Meeting: 0

There were no members of the public present for comment and the meeting adjourned at 3:48pm.

Respectfully submitted,



Ryanne A. Shields  
Secretary to the Board