

# AGENDA

## Virginia Port Authority (VPA) Board of Commissioners Growth Committee Meeting

Monday, November 6, 2023 – 2:45 PM – 4:00 PM

### Meeting Location:

Waterside Conference Room, 600 World Trade Center, 101 West Main Street, Norfolk

#### **Growth Committee Members**

John C. Asbury                      Chair  
Michael W. Coleman              Vice Chair  
Jason El Koubi  
Eva Teig Hardy

#### **Ex-Officio Members**

Aubrey L. Layne                  Board Chair  
Faith B. Power                    Board Vice Chair

#### **Presenters**

Amanda Nelson                    Vice President, Growth, VIT  
Thomas Capozzi                    Chief Sales and Marketing Officer, VIT  
Greg Edwards                      Director, Sales – Strategic Export Accounts, VIT  
Aaron Katrancha                    Director, Sales - Breakbulk / RoRo & Inland Terminals

1. **Open Session** – Call to Order, Chair Asbury
2. Safety Briefing – Thomas Capozzi
3. **Closed Session** – Motion to convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), and the provisions of §62.1-132.4, to discuss proprietary information and data furnished to the VPA in confidence, including but not limited to customer and cargo contracts, agreements, or information, ship tally sheets, ship manifests, information relating to tonnages and cargoes, annual budgets; and pursuant to §2.2-3711(A)(5), to discuss prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community; and pursuant to §2.2-3711(A)(6), to discuss or consider the investment of public funds relating to strategic growth initiatives and projects, where competition or bargaining is involved, where, if made public initially, the financial interests of the VPA would be adversely affected.
4. Vote on the motion
5. **Open Session** – Certification of closed session
6. Opportunity for public comment
7. Adjourn

**CLOSED SESSION LANGUAGE**  
VPA Board Growth Committee  
Closed Meeting – November 6, 2023

**TO CONVENE CLOSED MEETING:**

“I move that the VPA Board’s Growth Committee convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), and the provisions of §62.1-132.4, to discuss proprietary information and data furnished to the VPA in confidence, including but not limited to customer and cargo contracts, agreements, or information, ship tally sheets, ship manifests, information relating to tonnages and cargoes, annual budgets; as well as metrics, analyses, and data relating to its terminal throughput activity, including gate, rail, and chassis usage; and pursuant to §2.2-3711(A)(5), to discuss prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community; and pursuant to §2.2-3711(A)(6), to discuss or consider the investment of public funds relating to strategic growth initiatives and projects, where competition or bargaining is involved, where, if made public initially, the financial interests of the VPA would be adversely affected.”

[Motion] [Second needed] [Voice Vote]

**CERTIFICATION AFTER CLOSED MEETING:**

“I move the following resolution,

Whereas, the Growth Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

Now, therefore, be it resolved, that the committee member certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee.”

[Motion] [Second needed] [Roll Call Vote]

Committee Members:

\_\_\_ Chair Asbury  
\_\_\_ Vice Chair Coleman  
\_\_\_ Commissioner El Koubi  
\_\_\_ Commissioner Hardy

Ex Officio Members:

\_\_\_ Board Chair Layne  
\_\_\_ Board Vice Chair Power