

## AGENDA

### Virginia Port Authority (VPA) Board of Commissioners Ad Hoc Committee Meeting

Tuesday, May 20, 2025 – 8:00 a.m. – 9:00 a.m.

#### Meeting Location:

VPA Waterside Conference Room, 600 World Trade Center, 101 West Main Street, Norfolk

#### **Ad Hoc Committee Members**

James C. Burnett	Chair, Ad Hoc Committee
Michael W. Coleman	Commissioner
John W. Kirk	Commissioner

1. **Open Session** – Call to Order, Committee Chair Burnett
2. Safety Briefing – James C. Burnett
3. **Closed Session** – Motion to convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), to discuss proprietary data furnished to the VPA in confidence, and the provisions of §2.2-3711(A)(1), to discuss assignment, appointment, promotion and performance of employees of a public body.
4. Vote on the motion
5. **Open Session** – Certification of closed session
6. Opportunity for public comment
7. Adjourn

**CLOSED SESSION LANGUAGE**

VPA Board Ad Hoc Committee Meeting  
Closed Meeting – May 20, 2025

**TO CONVENE CLOSED MEETING:**

"I move that the VPA Board's Executive Committee convene a closed meeting in accordance with The Virginia Freedom of Information Act, pursuant to the requirements of §2.2-3711(A)(37), to discuss proprietary data furnished to the VPA in confidence, and the provisions of §2.2-3711(A)(1), to discuss assignment, appointment, promotion and performance of employees of a public body.

[Motion] [Second needed] [Voice Vote]

**CERTIFICATION UPON THE CONCLUSION OF THE CLOSED MEETING:**

"I move the following resolution,

Whereas, the Executive Committee has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

Whereas, §2.2-3712 of the Code of Virginia requires a certification that such closed meeting was conducted in conformity with Virginia law;

Now, therefore be it resolved, that the committee member certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements under this chapter were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered by the Committee."

[Motion] [Second needed] [Roll Call Vote]

Committee Members:

- \_\_\_ Committee Chair Burnett
- \_\_\_ Commissioner Coleman
- \_\_\_ Commissioner Kirk